

Business Area Report

Secretary of Public Safety

1 Services to Citizens

Describes the mission and purpose of Virginia government in terms of the services it provides both to and on behalf of its citizens. It includes the delivery of citizen-focused, public and collective goods and/or benefits as a service and/or obligation of the Virginia government to the benefit and protection of the state's general population. This business area is reserved for those functions that describe the reason that the Virginia State Government exists. These are the services the citizen expects the government to deliver.

Line of Business 101 Community and Social Services

Includes all activities aimed at creating, expanding, or improving community and social development, social relationships, and social services in Virginia. This includes all activities aimed at locality-specific or social development and general social services. This Line of Business includes general community development and social services programs, as well as earned and unearned benefit programs that promote these objectives.

Function 30 Social Services

Designed to provide meaningful opportunities for social and economic growth of the disadvantaged sector of the population in order to develop individuals into productive and self-reliant citizens and promote social equity. Included in this category are social welfare services extended to children and adults with special needs, such as the orphaned, neglected, abandoned, abused, disabled, etc. Also included in this category are the aging, vision impaired, blind, deaf, and hard-of-hearing. Services may include family life education and counseling, legal representation, adoption, guardianship, foster family care, rehabilitation services, education, assistive technology, etc. Note: This Sub-Function does not include services that are primarily for income support (Income Security) or are an integral part of some other Line of Business (e.g., Health, Workforce Management, etc.).

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DJJ provides some social services to juveniles and their families including prevention efforts through Court Service Units and the Virginia Juvenile Crime Control Act.	11/30/2004

Line of Business 103 Correctional Activities

Involves all state activities that ensure the effective incarceration and rehabilitation of convicted criminals.

Function	10	Criminal Incarceration				
Includes activities associated with the housing, custody and general care of criminals serving time in state penal facilities. This includes adult and juvenile facilities and non-detention programs (parole, etc.), and other activities required to support detained criminals (health, dental, agribusiness, etc.).						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Probation and parole officers provide support, information, and other assistance to support local law enforcement. DOC also supports cooperative research with VA TECH through the agribusiness program.	11/23/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Parole	11/29/2004

Function	20	Criminal Rehabilitation				
Includes all government activities devoted to providing convicted criminals with the educational resources, training, and life skills necessary to rejoin society as responsible and contributing members.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 104 Defense and Virginia Security

Includes those activities related to responsibilities, establishment, management, administration, and control of the Virginia National Guard and associated organizations.

Function	10	Protect and Defend Citizens and Property				
Includes all activities related to protecting and defending Virginia and other state citizens and property as required and as called upon by the Governor.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Direct National Guard missions during declared emergencies.	11/24/2004

Line of Business 104 Defense and Virginia Security

Includes those activities related to responsibilities, establishment, management, administration, and control of the Virginia National Guard and associated organizations.

Function	10	Protect and Defend Citizens and Property				
Includes all activities related to protecting and defending Virginia and other state citizens and property as required and as called upon by the Governor.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
123 Military Affairs, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 105 Economic Development

Includes the activities required to promote commercial/industrial development and to regulate private sector firms to protect citizens and investors.

Function	50	Sector Oversight				
Involves the regulation of private sector firms (corporations, etc.) to protect citizens and investors from fraud, monopolies, and illegal behavior.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Alcoholic beverages	11/22/2004

Line of Business 106 Education

Refers to those activities that impart knowledge or understanding of a particular subject to the public. Education can take place at a formal school, college, university or other training program. This Line of Business includes all government programs that promote the education of the public, including both earned and unearned benefit programs.

Function	30	Elementary, Secondary, and Vocational Education				
Refers to the provision of education in elementary subjects (reading and writing and arithmetic); education provided by a high school or college preparatory school; and vocational and technical education and training. This includes those education services provided by the Department of Correctional Education.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
957 Commonwealth's Attorneys' Services Council		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Provides mandatory continuing legal education to Commonwealth Attorneys and Assistant Commonwealth's Attorneys	11/29/2004

Line of Business 106 Education

Refers to those activities that impart knowledge or understanding of a particular subject to the public. Education can take place at a formal school, college, university or other training program. This Line of Business includes all government programs that promote the education of the public, including both earned and unearned benefit programs.

Function 30 Elementary, Secondary, and Vocational Education

Refers to the provision of education in elementary subjects (reading and writing and arithmetic); education provided by a high school or college preparatory school; and vocational and technical education and training. This includes those education services provided by the Department of Correctional Education.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		For adult and juvenile inmates in correctional facilities. Also note that building trades class constructs modular buildings for use throughout the correctional system.	11/17/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DFP provides direct training to the fire service statewide. DFP's Virginia Fire Marshal Academy trains Fire Marshals (Armed Law Enforcement Officers) statewide.	11/29/2004

Line of Business 108 Emergency and Disaster Management

Involves all activities related to emergency responses and that are required to prepare for, mitigate, respond to, and repair the effects of emergencies and disasters, whether natural or man-made.

Function 10 Disaster Emergency Response

Involves the immediate actions taken to respond to a disaster or emergency. These actions include, but are not limited to, providing mobile telecommunications, operational support, power generation, search and rescue, and medical life saving actions.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Law enforcement officers.	11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DOC staff and resources often called upon to assist in emergencies.	11/23/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 108 Emergency and Disaster Management

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Function	10	Disaster Emergency Response
Involves the immediate actions taken to respond to a disaster or emergency. These actions include, but are not limited to, providing mobile telecommunications, operational support, power generation, search and rescue, and medical life saving actions.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Includes counter-terrorism and criminal interdiction unit; med-flight program.	11/19/2004

Function	20	Disaster Monitoring and Prediction
Involves the actions taken to predict when and where a disaster may take place and communicate that information to affected parties. Note: Weather forecasting, while central to Disaster Monitoring and Prediction, is more closely aligned with the "Environmental Monitoring and Forecasting" Sub-Function in the Environmental Management Line of Business.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	30	Disaster Preparedness and Planning
Involves the development of response programs to be used in case of a disaster as well as pre-disaster mitigation efforts to minimize the potential for loss of life and property. This involves the development of emergency management programs and activities as well as staffing and equipping regional response centers, and mitigation-focused construction and preparation.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 108 Emergency and Disaster Management

Involves all activities related to emergency responses and that are required to prepare for, mitigate, respond to, and repair the effects of emergencies and disasters, whether natural or man-made.

Function	40	Disaster Repair and Restore				
Involves the cleanup and restoration activities that take place after a disaster. This involves the cleanup and rebuilding of homes, buildings, roads, environmental resources, or infrastructure that may be damaged due to a disaster.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DOC resources (staff and inmates) are often provided to help cleanup efforts after a disaster.	11/23/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		VDEM has oversight responsibilities.	11/24/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		At the call of the Governor	11/17/2004

Line of Business 110 Environmental Management

Includes all functions required to monitor the environment, determine proper environmental standards and ensure their compliance and address environmental hazards and contamination.

Function		20	Environmental Remediation				
			Supports the immediate and long-term activities associated with the correcting and offsetting of environmental deficiencies or imbalances, including restoration activities.				
Agency			Agency Specific	Cross Agency	External Provider	Notes	Verified
127	Emergency Management, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Projects are assigned when emergency conditions occur and no other responsible party can be found.	11/24/2004

Line of Business 112 Homeland Security

Involves protecting Virginia against terrorist attacks. This includes analyzing threats and intelligence, protecting critical infrastructure, and coordinating the response emergencies.

Function	10	Key Asset and Critical Infrastructure Protection				
Involves assessing key asset and critical infrastructure vulnerabilities and taking direct action to mitigate vulnerabilities, enhance security, and ensure continuity and necessary redundancy in government operations and personnel.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Agency is coordinator of Commonwealth response.	11/24/2004

Line of Business 112 Homeland Security

Involves protecting Virginia against terrorist attacks. This includes analyzing threats and intelligence, protecting critical infrastructure, and coordinating the response emergencies.

Function		10	Key Asset and Critical Infrastructure Protection			
			Involves assessing key asset and critical infrastructure vulnerabilities and taking direct action to mitigate vulnerabilities, enhance security, and ensure continuity and necessary redundancy in government operations and personnel.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DFP in cooperation/coodination with VDEM & VSP has fire service oriented responsibilities statewide.	11/29/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004
Function		20	Transportation Security			
			Includes ensuring the security of transportation and related infrastructure networks, facilities, vehicles, and personnel.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Participate in response, remediation, and prevention	11/17/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 113 Income Security

Includes all activities designed to ensure that members of the public are provided with the necessary means – both financial and otherwise – to sustain an adequate level of existence. This includes all benefit programs, both earned and unearned, that promote these goals for members of the public.

Function		10	Food and Nutrition Assistance			
			Involves the development and management of programs that provide food and nutrition assistance to those members of the public who are unable to provide for these needs themselves.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		During disasters only.	11/24/2004

Line of Business 113 Income Security

Includes all activities designed to ensure that members of the public are provided with the necessary means – both financial and otherwise – to sustain an adequate level of existence. This includes all benefit programs, both earned and unearned, that promote these goals for members of the public.

Function 20 Housing Assistance

Involves the development and management programs that provide housing to those who are unable to provide housing for themselves including the rental of single-family or multifamily properties, and the management and operation of federally supported housing properties.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		During disasters only.	11/24/2004

Line of Business 114 Law Enforcement

Involves activities to protect people, places, and things from criminal activity resulting from non-compliance with laws or for enforcing related court orders. This includes patrols, undercover operations, responses to emergency calls, as well as arrests, raids, and seizures of property.

Function 10 Citizen Protection

Involves all activities performed to protect the general population from criminal activity or to enforce related court orders.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Under martial law, guardsmen deputized for civil disturbances.	11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 20 Crime Prevention

Entails all efforts designed to create safer communities through the control and reduction of crime by addressing the causes of crime and reducing opportunities for crimes to occur.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		School and trade education	11/22/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004

Line of Business 114 Law Enforcement

Involves activities to protect people, places, and things from criminal activity resulting from non-compliance with laws or for enforcing related court orders. This includes patrols, undercover operations, responses to emergency calls, as well as arrests, raids, and seizures of property.

Function 20 Crime Prevention

Entails all efforts designed to create safer communities through the control and reduction of crime by addressing the causes of crime and reducing opportunities for crimes to occur.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Criminal Apprehension

Involves activities associated with the tracking, arrest, detention, and transportation of groups or individuals believed to be responsible for committing crimes or violating court orders when an arrest warrant has been issued.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Through the efforts of the Court Service Units, DJJ has a direct role in certain criminal apprehension activities such as the issuance of detention orders and assistance to law enforcement personnel in the appropriate execution of such orders.	11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Criminal Investigation, Surveillance and Intelligence Gathering

Includes gathering intelligence, collecting evidence required to determine responsibility for a crime, evaluating and analyzing evidence, and/or monitoring and questioning affected parties.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Forensic lab/evaluate and analyze evidence	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DJJ supports criminal investigation efforts through the supervision and programs offered by the Court Service Units.	11/30/2004

Line of Business 114 Law Enforcement

Involves activities to protect people, places, and things from criminal activity resulting from non-compliance with laws or for enforcing related court orders. This includes patrols, undercover operations, responses to emergency calls, as well as arrests, raids, and seizures of property.

Function	40	Criminal Investigation, Surveillance and Intelligence Gathering
Includes gathering intelligence, collecting evidence required to determine responsibility for a crime, evaluating and analyzing evidence, and/or monitoring and questioning affected parties.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	50	Leadership Protection
Involves all activities performed to protect the health and well being of the governor, the governor's family, and other high-level government officials.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Executive Protection Unit	11/19/2004

Function	60	Property Protection
Entails all activities performed to ensure the security of Virginia citizens and government property.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DJJ supports property protection efforts through the supervision and programs offered by the Court Service Units.	11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	70	Substance Control
Supports activities associated with the enforcement of laws regarding legal substances (i.e., alcohol and tobacco) and illegal narcotics including trafficking, possession, sale, distribution, and other related activities.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DJJ supports substance control efforts through the supervision and programs offered by the Court Service Units.	11/30/2004

Line of Business 114 Law Enforcement

Involves activities to protect people, places, and things from criminal activity resulting from non-compliance with laws or for enforcing related court orders. This includes patrols, undercover operations, responses to emergency calls, as well as arrests, raids, and seizures of property.

Function 70 Substance Control

Supports activities associated with the enforcement of laws regarding legal substances (i.e., alcohol and tobacco) and illegal narcotics including trafficking, possession, sale, distribution, and other related activities.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 116 Litigation and Judicial Activities

Refers to those activities relating to the administration of justice.

Function 10 Judicial Hearings

Includes activities associated with proceedings (usually by a court of law) where evidence is taken for the purpose of determining an issue of fact and reaching a decision based on that evidence.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		License hearings and appeals.	11/22/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DFP provides expert testimony and attests to records provided from DFP files are true and accurate.	11/30/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Supports the courts specifically related to juveniles.	11/30/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Parole violation hearings	11/29/2004

Function 30 Legal Investigation

Includes activities associated with gathering information about a given party (government agency, citizen, corporation) that would be admissible in a court of law in an attempt to determine a legal question or matter.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Supports the courts specifically related to juveniles.	11/30/2004

Line of Business 116 Litigation and Judicial Activities

Refers to those activities relating to the administration of justice.

Function		40	Legal Prosecution, Litigation and Sentencing			
Includes all activities involved with presenting a case in a legal proceeding both in a criminal or civil court of law in an attempt to prove guilt/responsibility. Also includes all activities associated with and including sentencing convicted criminals.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Forensic evidence testimony	11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Supports the courts specifically related to juveniles. Additionally, DJJ is responsible for the indeterminate (non-judicially determined) sentences in the juvenile correctional centers for committed juveniles.	11/30/2004

Function		50	Resolution Facilitation			
Refers to those activities outside a court of law, such as mediation and arbitration, which may be used to settle a dispute between two or more parties (government agency, citizen, corporation).						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		License appeals	11/22/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Supports the courts specifically related to juveniles.	11/30/2004

Line of Business 120 Workforce Management

Includes those activities that promote the welfare of Virginia's workforce by improving their working conditions and advancing opportunities for profitable employment.

Function	20	Training and Employment				
Includes programs of job or skill training, employment services and placement, rehabilitation transition services, and programs to promote the hiring of marginal, unemployed, or low-income workers.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Performs training and employment services for juvenile offenders to transition back into the community.	11/30/2004

2 Mode of Delivery

Describes the mechanisms the Commonwealth uses to achieve the purpose of government or its services for citizens. It includes financial vehicles, direct government delivery, and indirect government delivery. Mode of delivery also is used to identify delivery mechanisms for the support delivery of services business area.

Line of Business 221 Direct Services For Citizens

The delivery of a good or service to (or on behalf of) the citizenry by the state government with no other intervening persons, conditions, or organizations.

Function		10	Agency Operations			
			Describes the direct provision of a service by government employees (or contractors) to other agencies that provide services to citizens or that provide support services.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DCE provides programming to DOC inmates and the Department of Juvenile Justice.	11/17/2004
140	Criminal Justice Services, Department of	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Other state and local organizations, asset forfeiture, and law enforcement accreditation.	11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Direct responsibilities to support the courts specifically related to juveniles.	11/30/2004
156	State Police, Department of	<input type="checkbox"/>	<input checked="" type="checkbox"/>			11/19/2004
Function		20	Citizen Operations			
			Describes the direct provision of a service for the citizen by government employees (or contractors).			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Elected Commonwealth Attorneys	11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004

Line of Business 221 Direct Services For Citizens

The delivery of a good or service to (or on behalf of) the citizenry by the state government with no other intervening persons, conditions, or organizations.

Function 20 Citizen Operations

Describes the direct provision of a service for the citizen by government employees (or contractors).

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Military Operations

Describes the direct provision of a service for the citizen by the Virginia National Guard and/or associated organizations.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 222 Knowledge Creation and Management

Involves the programs and activities where a state government entity undertakes a specific effort to create, develop, and/or maintain a body or set of knowledge, the presentation, manipulation or analysis of which can provide inherent benefits for both the state and private sector. Examples include institutions of higher education, state economic and employment information, census data, etc. Programmatic information collected by state government entities that is a by-product of a specific program should be included with the program's line of business.

Function 10 Advising and Consulting

Involves the guidance and consultative services provided by the state government to support the implementation of a specific Service for Citizens or to support other governmental organizations.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Information on prosecutor best practices	11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Emergency mgt, hazardous materials, response and search and rescue	11/24/2004

Line of Business 222 Knowledge Creation and Management

Involves the programs and activities where a state government entity undertakes a specific effort to create, develop, and/or maintain a body or set of knowledge, the presentation, manipulation or analysis of which can provide inherent benefits for both the state and private sector. Examples include institutions of higher education, state economic and employment information, census data, etc. Programmatic information collected by state government entities that is a by-product of a specific program should be included with the program's line of business.

Function		10	Advising and Consulting			
			Involves the guidance and consultative services provided by the state government to support the implementation of a specific Service for Citizens or to support other governmental organizations.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Provides information and advice on best practices related to juvenile services to local law enforcement and community services organizations.	11/30/2004

Function		20	General Purpose Data and Statistics			
			Includes activities performed in providing empirical, numerical, and related data and information pertaining to the current state of the state in areas such as the economy, education, labor, weather, global trade, etc.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Emergency management, hazardous materials, response and search and rescue	11/24/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Collects statewide juvenile crime and prevention information and also collects similar information on a country-wide basis.	11/30/2004

Function		30	Knowledge Dissemination			
			Addresses those instances where the primary method used in delivering a service is through the presentation, publishing, or broadcasting of information. It is not intended to address circumstances where the presentation or publication of information is a by-product of the actual mode of delivery.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Prosecutor best practices	11/23/2004

Line of Business 222 Knowledge Creation and Management

Involves the programs and activities where a state government entity undertakes a specific effort to create, develop, and/or maintain a body or set of knowledge, the presentation, manipulation or analysis of which can provide inherent benefits for both the state and private sector. Examples include institutions of higher education, state economic and employment information, census data, etc. Programmatic information collected by state government entities that is a by-product of a specific program should be included with the program's line of business.

Function		30	Knowledge Dissemination		Addresses those instances where the primary method used in delivering a service is through the presentation, publishing, or broadcasting of information. It is not intended to address circumstances where the presentation or publication of information is a by-product of the actual mode of delivery.	
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Train grantees on specifics of subject related topics, such as community corrections to incorporate released inmates back into the community.	11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Emergency management, hazardous materials, response and search and rescue	11/24/2004
Function		40	Research and Development		Involves the gathering and analysis of data, dissemination of results, and development of new products, methodologies, and ideas.	
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Prosecutor best practices	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Research Center	11/29/2004

Line of Business 223 Public Goods Creation and Management

The construction, manufacturing, administration, and/or management of goods, structures, facilities, common resources, etc. used for the general well being of the public or society at large.

Function		10	Construction		Involves all programs and activities in which the state Government builds or constructs facilities, roads, etc.	
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified

Line of Business 223 Public Goods Creation and Management

The construction, manufacturing, administration, and/or management of goods, structures, facilities, common resources, etc. used for the general well being of the public or society at large.

Function	10	Construction
Involves all programs and activities in which the state Government builds or constructs facilities, roads, etc.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Prison facilities. New facilities often include funds for roads, water, and wastewater treatment plants (with excess capacity) that support local economic development.	11/23/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Function	20	Information Infrastructure Management
Involves the management and stewardship of a type of information by the state Government and/or the creation of physical communication infrastructures on behalf of the public in order to facilitate communication. This includes the management of large amounts of information (e.g., environmental and weather data, criminal records, etc.), the creation of information and data standards relating to a specific type of information (patient records), and the creation and management of physical communication infrastructures (networks) on behalf of the public. Note: Information infrastructures for government use are not included here.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Computerized criminal records exchange	11/19/2004

Function	30	Manufacturing
Involves all programs and activities in which the state Government produces both marketable and non-marketable goods.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Correctional Enterprises	11/23/2004

Line of Business 223 Public Goods Creation and Management

The construction, manufacturing, administration, and/or management of goods, structures, facilities, common resources, etc. used for the general well being of the public or society at large.

Function	40	Public Resources, Facilities, & Infrastructure Management				
Involves the management and maintenance of Government-owned capital goods and resources (natural or otherwise) on behalf of the public, usually with benefits to the community at large as well as to the direct user. Examples of facilities and infrastructure include schools, roads, bridges, dams, harbors, and public buildings. Examples of resources include parks, cultural artifacts and art, endangered species, etc.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 224 Regulatory Compliance and Enforcement

Involves the direct monitoring and oversight of a specific individual, group, industry, or community participating in a regulated activity via market mechanisms, command and control features, or other means to control or govern conduct or behavior.

Function	10	Inspections & Auditing				
Involves the methodical examination and review of regulated activities to ensure compliance with standards for regulated activity.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private security firms	11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vehicle inspection stations	11/19/2004
Function	20	Permits and Licensing				
Involves activities associated with granting, revoking, and the overall management of the documented authority necessary to perform a regulated task or function.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified

Line of Business 224 Regulatory Compliance and Enforcement

Involves the direct monitoring and oversight of a specific individual, group, industry, or community participating in a regulated activity via market mechanisms, command and control features, or other means to control or govern conduct or behavior.

Function 20 Permits and Licensing

Involves activities associated with granting, revoking, and the overall management of the documented authority necessary to perform a regulated task or function.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		ABC on/offsite licenses, manufacturers, importers, distributors	11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private Security Services including related regulatory hearings.	11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vehicle inspection stations	11/19/2004

Function 30 Standard Setting / Reporting Guideline Development

Involves the establishment of allowable limits associated with a regulated activity and the development of reporting requirements necessary to monitor and control compliance with allowable limits. This includes the development of requirements for product sampling and testing, emissions monitoring and control, incident reporting, financial filings, etc.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Training standards for law enforcement, criminal justice, and private security personnel	11/29/2004

Line of Business 225 Financial Vehicles

Involves those monetary exchanges or transactions between government entities as well as between the state government and non-government entities as a means to accomplishing a State or Federal goal or objective.

Line of Business 225 Financial Vehicles

Involves those monetary exchanges or transactions between government entities as well as between the state government and non-government entities as a means to accomplishing a State or Federal goal or objective.

Function	20	Direct Payments
Involves the disbursement of funds from or through the state Government directly to beneficiaries (individuals or organizations) who satisfy eligibility requirements. Direct Payments include both earned and unearned Federal Entitlement and state programs such as Medicare, emergency assistance, food stamps, unemployment benefits, etc.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Set amounts as stated in the Appropriation Act.	11/22/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants, asset forfeiture, and payments to localities operating police departments.	11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004

Function	30	Formula Transfer of Funds
Involves the transfer of funds to local government entities or constitutional officers (Sheriffs, Commissioners of the Revenue, Treasurers, Circuit Court Clerks, and Commonwealth Attorneys) in accordance with the requirements of distribution formulas as prescribed by law or administrative regulation.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Set percentage of profits to localities, distribution based on population.	11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Local and regional jails construction and expansion	11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		DFP administers an annual entitlement to 324 jurisdictions statewide, \$20-million in FY05, Sec 38.2-401 COV.	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 225 Financial Vehicles

Involves those monetary exchanges or transactions between government entities as well as between the state government and non-government entities as a means to accomplishing a State or Federal goal or objective.

Function		50	Grants			
			Involves the administration and disbursement of grant funds by the state Government. Grants include but are not limited to, named purpose or service grants, fellowships, scholarships, research grants, training grants, traineeships, experimental and demonstration grants, evaluation grants, planning grants, technical assistance grants, survey grants, and construction grants. Any processes associated with grant administration, including the publication of funds availability notices, development of the grant application guidance, determination of grantee eligibility, coordination of the peer review/evaluation process for competitive grants, and the transfer of funds are included. Grant monitoring, oversight, and reporting should be included in the Controls and Oversight line of business.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Distribute federal money for public safety education.	11/22/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Youthful offender grants to community colleges	11/17/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Includes grants to state agencies, PAPIS program related to criminal rehabilitation, training standards	11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Annual federal grants as well as disaster damage reimbursements. Cross agency, VDEM handles various federal grants for other agencies.	11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Burn building repair and construction, PC hardware for VFIRS and Training Mini-grants, Sec 38.2-401 COV.	11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants have been awarded to VSP where we are the pass through agency and serve in a grants administration capacity.	11/30/2004

3 Support Delivery of Services

Provides the critical policy, programmatic and managerial underpinnings that facilitates the state government's delivery of services to citizens and to other state and local government agencies. All the sub-functions in this business area can be used to identify agency specific and/or cross-agency activities.

Line of Business 328 Controls and Oversight

Ensures that the operations and programs of the state Government and its external business partners comply with applicable laws and regulations and prevent waste, fraud, and abuse.

Function		10	Corrective Action			
			Involves the enforcement of activities to remedy internal or external programs that have been found non-compliant with a given law, regulation, or policy.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		License revocation.	11/22/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants	11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants and disaster program oversight.	11/24/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004
Function		20	Program Evaluation			
			Involves the analysis of internal and external program effectiveness and the determination of corrective actions as appropriate.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants	11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants and disaster program oversight.	11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		At the request of jurisdictions, DFP provides evaluation services for their fire service.	11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		National Guard readiness performance measuring and reporting	11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business	328	Controls and Oversight
		Ensures that the operations and programs of the state Government and its external business partners comply with applicable laws and regulations and prevent waste, fraud, and abuse.

Ensures that the operations and programs of the state Government and its external business partners comply with applicable laws and regulations and prevent waste, fraud, and abuse.

Function	30	Program Monitoring				
Involves the data-gathering activities required to determine the effectiveness of internal and external programs and the extent to which they comply with related laws, regulations, and policies.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Monitor compliance of underage buying of alcohol and tobacco.	11/22/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification of local jails and other correctional agencies is regulated by the Board of Corrections and managed by DOC staff.	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants	11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Grants and disaster program oversight.	11/24/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

<i>Line of Business</i>	329	General Government
		Involves the general overhead costs of the state government; including legislative and executive activities; provision of central fiscal, personnel, IT infrastructure, and property activities; and the provision of services that cannot reasonably be classified in any other line of business. As a normal rule, all activities reasonably or closely associated with other lines of business or sub-functions shall be included in those lines of business or sub-function. This line of business is reserved for central government management operations; agency-specific management activities would not be included here.

Involves the general overhead costs of the state government; including legislative and executive activities; provision of central fiscal, personnel, IT infrastructure, and property activities; and the provision of services that cannot reasonably be classified in any other line of business. As a normal rule, all activities reasonably or closely associated with other lines of business or sub-functions shall be included in those lines of business or sub-function. This line of business is reserved for central government management operations; agency-specific management activities would not be included here.

Function	85	Taxation Management				
		Includes all activities associated with the administration, management, and implementation of the Virginia Income Tax Code and other state imposed taxes, including the associated collection of such taxes.				
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Beer and wine wholesales tax, and alcohol taxes and sales tax.	11/22/2004

Line of Business	330	Internal Risk Management and Mitigation
		Involves all activities relating to the processes of analyzing exposure to risk and determining appropriate countermeasures.

Involves all activities relating to the processes of analyzing exposure to risk and determining appropriate countermeasures.

Line of Business 330 Internal Risk Management and Mitigation

Involves all activities relating to the processes of analyzing exposure to risk and determining appropriate countermeasures.

Function 10 Contingency Planning

Involves the actions required to plan for, respond to, and mitigate damaging events.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 20 Continuity Of Operations

Involves the activities associated with the identification of critical systems and processes, and the planning and preparation required to ensure that these systems and processes will be available in the event of a catastrophic event.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 330 Internal Risk Management and Mitigation

Involves all activities relating to the processes of analyzing exposure to risk and determining appropriate countermeasures.

Function 20 Continuity Of Operations

Involves the activities associated with the identification of critical systems and processes, and the planning and preparation required to ensure that these systems and processes will be available in the event of a catastrophic event.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Service Recovery

Involves the internal actions necessary to develop a plan for resuming operations after a catastrophic event occurs.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 330 Internal Risk Management and Mitigation

Involves all activities relating to the processes of analyzing exposure to risk and determining appropriate countermeasures.

Function 30 Service Recovery

Involves the internal actions necessary to develop a plan for resuming operations after a catastrophic event occurs.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 331 Legislative Relations

Involves activities aimed at the development, tracking, and amendment of public laws through the legislative branch of the state government.

Function 10 Legislative Liaison Operations

Involves all activities associated with supporting the formal relationship between a state government entity and the Virginia General Assembly.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 331 Legislative Relations

Involves activities aimed at the development, tracking, and amendment of public laws through the legislative branch of the state government.

Function 20 Legislation Testimony

Involves activities associated with providing testimony/evidence in support of, or opposition to, legislation.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Legislation Tracking

Involves monitoring legislation from introduction to enactment.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 331 Legislative Relations

Involves activities aimed at the development, tracking, and amendment of public laws through the legislative branch of the state government.

Function 30 Legislation Tracking

Involves monitoring legislation from introduction to enactment.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Proposal Development

Involves drafting proposed legislation that creates or amends laws subject to legislative action.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004

Line of Business 331 Legislative Relations

Involves activities aimed at the development, tracking, and amendment of public laws through the legislative branch of the state government.

Function 40 Proposal Development

Involves drafting proposed legislation that creates or amends laws subject to legislative action.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 332 Planning and Resource Allocation

Involves the activities of determining strategic direction, identifying and establishing programs and processes, and allocating resources (capital and labor) among those programs and processes.

Function 10 Budget Execution

Involves day-to-day requisitions and obligations for agency expenditures, invoices, billing dispute resolution, reconciliation, service level agreements, and distributions of shared expenses.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 332 Planning and Resource Allocation

Involves the activities of determining strategic direction, identifying and establishing programs and processes, and allocating resources (capital and labor) among those programs and processes.

Function		20	Budget Formulation			
			Involves all activities undertaken to determine priorities for future spending and to develop an itemized forecast of future funding and expenditures during a targeted period of time. This includes the collection and use of performance information to assess the effectiveness of programs and develop budget priorities.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function		30	Capital Planning			
			Involves the processes for ensuring that appropriate investments are selected for capital expenditures.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 332 Planning and Resource Allocation

Involves the activities of determining strategic direction, identifying and establishing programs and processes, and allocating resources (capital and labor) among those programs and processes.

Function 30 Capital Planning

Involves the processes for ensuring that appropriate investments are selected for capital expenditures.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 50 Management Improvement

Includes all efforts to gauge the ongoing efficiency of business processes and identify opportunities for reengineering or restructuring.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 60 Strategic Planning

Entails the determination of annual and long-term goals and the identification of the best approach for achieving those goals.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
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Line of Business 332 Planning and Resource Allocation

Involves the activities of determining strategic direction, identifying and establishing programs and processes, and allocating resources (capital and labor) among those programs and processes.

Function 60 Strategic Planning

Entails the determination of annual and long-term goals and the identification of the best approach for achieving those goals.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 70 Workforce Planning

Involves the processes for identifying the workforce competencies required to meet the agency's strategic goals and for developing the strategies to meet these requirements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 332 Planning and Resource Allocation

Involves the activities of determining strategic direction, identifying and establishing programs and processes, and allocating resources (capital and labor) among those programs and processes.

Function 70 Workforce Planning

Involves the processes for identifying the workforce competencies required to meet the agency's strategic goals and for developing the strategies to meet these requirements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 333 Public Affairs

Involves the exchange of information and communication between the state government, citizens and stakeholders in direct support of citizen services, public policy, and/or state interests.

Function 10 Customer Services

Supports activities associated with providing an agency's customers with information regarding the agency's service offerings and managing the interactions and relationships with those customers.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 333 Public Affairs

Involves the exchange of information and communication between the state government, citizens and stakeholders in direct support of citizen services, public policy, and/or state interests.

Function 10 Customer Services

Supports activities associated with providing an agency's customers with information regarding the agency's service offerings and managing the interactions and relationships with those customers.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Guardsmen recruiting and retention	11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Victims	11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 20 Official Information Dissemination

Includes all efforts to provide official government information to external stakeholders through the use of various types of media, such as video, paper, web, etc.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Victims	11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 333 Public Affairs

Involves the exchange of information and communication between the state government, citizens and stakeholders in direct support of citizen services, public policy, and/or state interests.

Function 30 Product Outreach

Relates to the marketing of government services products, and programs to the general public in an attempt to promote awareness and increase the number of customers/beneficiaries of those services and programs.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Virginia Correctional Enterprises related.	11/23/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Guardsmen recruiting and retention.	11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Public Relations

Involves the efforts to promote an organization's image through the effective handling of citizen concerns.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 333 Public Affairs

Involves the exchange of information and communication between the state government, citizens and stakeholders in direct support of citizen services, public policy, and/or state interests.

Function	40	Public Relations			
Involves the efforts to promote an organization's image through the effective handling of citizen concerns.					
Agency		Agency Specific	Cross Agency	External Provider	Notes
766 Parole Board, Virginia		<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/29/2004
156 State Police, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/19/2004

Line of Business 334 Regulatory Development

Involves activities associated with developing regulations, policies, and guidance to implement laws.

Function	10	Policy and Guidance Development				
Involves the creation and dissemination of guidelines to assist in the interpretation and implementation of regulations.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140 Criminal Justice Services, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private security training standards, Criminal Justice Services Board.	11/29/2004

Function		20	Public Comment Tracking				
			Involves the activities of soliciting, maintaining, and responding to public comments regarding proposed regulations.				
Agency			Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140	Criminal Justice Services, Department of		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private security training standards, Criminal Justice Services Board.	11/29/2004

Function	30	Regulatory Creation				
Involves the activities of researching and drafting proposed and final regulations.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified

Line of Business 334 Regulatory Development

Involves activities associated with developing regulations, policies, and guidance to implement laws.

Function 30 Regulatory Creation

Involves the activities of researching and drafting proposed and final regulations.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private security training standards, Criminal Justice Services Board.	11/29/2004

Function 40 Regulatory Publication

Includes all activities associated with the publication of a proposed or final regulation, policy or standard.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Private security training standards, Criminal Justice Services Board.	11/29/2004

Line of Business 335 Revenue Collection

Includes the collection of government income from all sources. Note: Tax collection is accounted for in Taxation Management Sub-Function in the General Government line of business.

Function 10 Debt Collection

Supports activities associated with the collection of money owed to the state government from both foreign and domestic sources.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Debts collected for hazardous materials response activities and improper use of disaster assistance funds.	11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		On retail sales of approximately \$0.75-million per annum.	11/29/2004

Line of Business 335 Revenue Collection

Includes the collection of government income from all sources. Note: Tax collection is accounted for in Taxation Management Sub-Function in the General Government line of business.

Function		20	Forfeited Asset Sharing			
			Involves all activities associated with managing and administering assets seized under the Virginia Forfeited Asset Sharing Program. Seized assets can include money and property used in substantial connection with the manufacture, sale, or distribution of an illegal narcotic or alcohol.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Function		40	User Fee Collection			
			Involves the collection of fees assessed on individuals or organizations for the provision of government services and for the use of government goods or resources (i.e. State Parks).			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Training fees for non-governmental organizations	11/29/2004

Line of Business 336 Revenue Generation

Includes business ventures the Commonwealth uses to generate revenue for the general fund, as a self-funding mechanism, or as mechanism to provide funding that is earmarked for a specific service or set of services for citizens. This LOB only includes business ventures and does not include licensing and user fees.

Function	10	Alcoholic Beverages				
		Includes all activities involved in the procurement, warehousing, and distribution of alcoholic beverages to the public through state owned or leased outlets.				
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004

Line of Business 336 Revenue Generation

Includes business ventures the Commonwealth uses to generate revenue for the general fund, as a self-funding mechanism, or as mechanism to provide funding that is earmarked for a specific service or set of services for citizens. This LOB only includes business ventures and does not include licensing and user fees.

Function	20	Correctional Enterprises
Includes all activities related to running a business enterprise at each state prison that provides products and services that can be purchased by taxpayer supported and nonprofit organizations only.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Function	40	Prison Space Rental
Includes all activities related to renting/leasing excess prison space (housing criminals for a fee) to other governmental entities.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Function	50	Retail Sales
Includes all activities related to the retail sale of merchandise to the general public.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Alcohol and lottery tickets.	11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Retail sales of approximately \$0.75-million per annum.	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

4 Management of Government Resources

Refers to the resource management activities that must be performed for the State Government to operate effectively on a day-to-day basis. With the exception of Logistics Management, the sub-functions in this business area can be used to identify agency specific and/or cross-agency activities. The Logistics Management sub-function can only be used to identify agency specific activities.

Line of Business 437 Administrative Management

Involves the day-to-day management and maintenance of the internal infrastructure.

Function		10	Equipment Management			
		Involves the maintenance, administration, and operation of machinery and other capital assets that are possessions of the state government.				
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Includes water and wastewater treatment plants and power plant operations at selected facilities	11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 437 Administrative Management**Involves the day-to-day management and maintenance of the internal infrastructure.**

Function 20 Facilities Management

Involves the maintenance, administration, and operation of office buildings, other buildings, and parking facilities that are owned or leased by state government.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Fleet Management

Involves the maintenance, administration, and operation of fleets (cars, trucks, aircraft, watercraft, etc.) that are owned or leased by state government.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	VDOT	Approximately 14 vehicles and 32 trailers plus pool draws from VDOT.	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 437 Administrative Management**Involves the day-to-day management and maintenance of the internal infrastructure.**

Function 40 Help Desk Services

Involves the management of a service center to respond to government and contract employees' technical and administrative questions.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Supports store operations.	11/22/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IT help desk.	11/17/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004

Function 50 Physical Security Management

Involves the physical protection of an organization's personnel, assets, and facilities.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 437 Administrative Management**Involves the day-to-day management and maintenance of the internal infrastructure.**

Function 60 Travel

Involves the activities associated with planning, preparing, and monitoring of business related travel for an organization's employees.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 70 Workplace Policy Development And Management

Includes all activities required to develop and disseminate workplace policies such as dress codes, time reporting requirements, telecommuting, etc.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 437 Administrative Management

Involves the day-to-day management and maintenance of the internal infrastructure.

Function		70	Workplace Policy Development And Management			
			Includes all activities required to develop and disseminate workplace policies such as dress codes, time reporting requirements, telecommuting, etc.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function	10	Accounting				
Entails accounting for assets, liabilities, fund balances, revenues and expenses associated with the maintenance of funds and expenditure of state appropriations (Salaries and Expenses, Operation and Maintenance, Procurement, Working Capital, Trust Funds, etc.), in accordance with applicable state standards.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function	10	Accounting				
Entails accounting for assets, liabilities, fund balances, revenues and expenses associated with the maintenance of funds and expenditure of state appropriations (Salaries and Expenses, Operation and Maintenance, Procurement, Working Capital, Trust Funds, etc.), in accordance with applicable state standards.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	20	Asset and Liability Management				
Provides accounting support for the management of assets and liabilities of the state government.						
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function 20 Asset and Liability Management

Provides accounting support for the management of assets and liabilities of the state government.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Budget and Finance

Involves the management of the state budget process including the development of plans and programs, budgets, and performance outputs and outcomes as well as financing state programs and operations through appropriation and apportionment of direct and reimbursable spending authority, fund transfers, investments and other financing mechanisms.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function	30	Budget and Finance
Involves the management of the state budget process including the development of plans and programs, budgets, and performance outputs and outcomes as well as financing state programs and operations through appropriation and apportionment of direct and reimbursable spending authority, fund transfers, investments and other financing mechanisms.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	40	Collections and Receivables
Includes deposits, fund transfers, and receipts for sales or services.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Registration fees for some programs	11/23/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The Youth Enterprises staff receives funds for the sale of goods created by juvenile correctional center wards as part of the Youth Enterprises programs (a portion of funds from these sales is given back to the juveniles as payment for their work). The DJJ also receives support payments through the Division of Child Support Enforcement for youth in our custody.	11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function		50	Payments		
			Includes disbursements of state funds, via a variety of mechanisms, to private individuals, state agencies, local governments, and the private sector, to effect payment for goods and services, or distribute entitlements, benefits, grants, subsidies, loans, or claims.		
Agency		Agency Specific	Cross Agency	External Provider	Notes
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799	11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/19/2004

Function		60	Reporting and Information		
			Includes providing financial information, reporting and analysis of financial transactions.		
Agency		Agency Specific	Cross Agency	External Provider	Notes
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		11/23/2004

Line of Business 438 Financial Management

The use of financial information to measure, operate and predict the effectiveness and efficiency of an entity's activities in relation to its objectives. The ability to obtain and use such information is usually characterized by having in place policies, practices, standards, and a system of controls that reliably capture and report activity in a consistent manner.

Function 60 Reporting and Information

Includes providing financial information, reporting and analysis of financial transactions.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 05 Applicant Intake and Recruiting

Includes receiving, processing, rating, and ranking applicants for state jobs and involving preparation of lists of eligible candidates for consideration by management.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 05 Applicant Intake and Recruiting

Includes receiving, processing, rating, and ranking applicants for state jobs and involving preparation of lists of eligible candidates for consideration by management.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 10 Benefit Administration

Includes providing guidance and consultation to agencies, employees, former employees, annuitants, survivors, and eligible family members regarding retirement, insurance, health benefits, injury compensation, and health and survivor benefits.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 439 Human Resource Management**Involves all activities associated with the recruitment and management of personnel.**

Function	10	Benefit Administration
Includes providing guidance and consultation to agencies, employees, former employees, annuitants, survivors, and eligible family members regarding retirement, insurance, health benefits, injury compensation, and health and survivor benefits.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function	15	Discipline and Grievance
Includes providing advice and assistance to employees and managers, program administration, research, and case management in matters related to conduct, performance, attendance, and dispute resolution.		

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 439 Human Resource Management**Involves all activities associated with the recruitment and management of personnel.**

Function 20 Drug Testing

Entails managing and monitoring work associated with obtaining periodic drug tests (random or mandatory) from employees or contractors in the agency's workforce.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/30/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 25 Evaluation

Includes assisting managers and supervisors in establishing, maintaining, and monitoring effective performance management programs to plan, monitor, develop, rate, and reward employee performance, and services that support formal and informal award programs to provide employee incentives and recognition.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 35 Payroll Management and Expense Reimbursement

Involves the administration and determination of state employee compensation. Note: See Payments Sub-Function within the Financial Management line of business for the actual payment of salary and expenses.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	151		11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	151		11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	151		11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	151		11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	151		11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Personnel Action Processing

Involves processing Requests for Personnel Actions, changes to employees' official personnel records or history, or involving establishing, maintaining, and monitoring the agency's official personnel system of record.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 439 Human Resource Management**Involves all activities associated with the recruitment and management of personnel.**

Function 40 Personnel Action Processing

Involves processing Requests for Personnel Actions, changes to employees' official personnel records or history, or involving establishing, maintaining, and monitoring the agency's official personnel system of record.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 45 Position Classification and Management

Involves position evaluation, establishing and maintaining a position classification program to determine appropriate pay systems, occupational grouping, title and grade of positions, and advising on position and organizational design.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 45 Position Classification and Management

Involves position evaluation, establishing and maintaining a position classification program to determine appropriate pay systems, occupational grouping, title and grade of positions, and advising on position and organizational design.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 50 Pre Employment

Includes determinations of applicants' fitness for duty (medical, drug testing, background investigations) before they are brought on board the agency's payroll. This does not include routine reference checks.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	156		11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 55 Reporting and Metrics

Entails providing information (both current and historical) for management decision-making, tracking workload, and overall health of the organization.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 55 Reporting and Metrics

Entails providing information (both current and historical) for management decision-making, tracking workload, and overall health of the organization.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 60 Security Clearance Management

Refers to the processes associated with ensuring employees, contractors, and others have been approved to enter state buildings, utilize state services, and access sensitive information. This includes eligibility determination, badge issuance, clearance tracking, and security verification services.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Not actual DoD (5220-22.M) clearances, only to extent of general background investigations.	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 60 Security Clearance Management

Refers to the processes associated with ensuring employees, contractors, and others have been approved to enter state buildings, utilize state services, and access sensitive information. This includes eligibility determination, badge issuance, clearance tracking, and security verification services.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 65 Time and Labor Distribution

Includes establishing, maintaining, and monitoring time and attendance systems.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 70 Training Management

Refers to planning, administering, or evaluating programs designed to develop employees and manage learning in the organization.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Train the trainers	11/23/2004

Line of Business 439 Human Resource Management**Involves all activities associated with the recruitment and management of personnel.**

Function 70 Training Management

Refers to planning, administering, or evaluating programs designed to develop employees and manage learning in the organization.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		3 weeks staff development per year.	11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 75 Vacancy Tracking

Includes creating, issuing, and managing vacancy announcements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 439 Human Resource Management

Involves all activities associated with the recruitment and management of personnel.

Function 75 Vacancy Tracking

Includes creating, issuing, and managing vacancy announcements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 10 Information Management

Involves the coordination of information collection, storage, and dissemination, and destruction as well as managing the policies, guidelines, and standards regarding information management.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Integrated Justice Program	11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 20 IT Infrastructure Services

Involves the planning, design, and maintenance of an IT Infrastructure to effectively support automated needs (i.e. platforms, servers, printers, etc.). Not applicable to those agencies that receive all/most of their IT support services from the central IT infrastructure provider (VITA), another agency, or an external service provider.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	Specialized lab equipment	11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	Shared: DFP does asll "out-of-scope" (Non-VITA)	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	Specialized equipment	11/19/2004

Function 30 IT Security

Involves all functions related to the securing of state data and systems through the creation and definition of security policies, procedures and controls covering such services as identification, authentication, and non-repudiation.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 30 IT Security

Involves all functions related to the securing of state data and systems through the creation and definition of security policies, procedures and controls covering such services as identification, authentication, and non-repudiation.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Lifecycle/Change Management

Involves the processes that facilitate a smooth evolution, composition, and workforce transition of the design and implementation of changes to agency resources such as assets, methodologies, systems, or procedures.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 40 Lifecycle/Change Management

Involves the processes that facilitate a smooth evolution, composition, and workforce transition of the design and implementation of changes to agency resources such as assets, methodologies, systems, or procedures.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 50 Record Retention

Involves the operations surrounding the management of the official documents and records for an agency.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Criminal history records	11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 50 Record Retention

Involves the operations surrounding the management of the official documents and records for an agency.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Computerized criminal records exchange.	11/19/2004

Function 60 System Development

Supports all activities associated with the in-house design, development, and implementation of software applications or commercial off-the-shelf software application packages. This includes identifying and documenting associated IT infrastructure requirements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Software application for Commonwealth Attorneys	11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Integrated Justice Program	11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 70 System Maintenance

Supports all activities associated with the maintenance of in-house designed software applications or commercial off-the-shelf software application packages. This includes identifying and documenting associated IT infrastructure requirements.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Software application for Commonwealth Attorneys	11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 80 Telecommunications/Network Management

Involves activities related to managing premises (including building, campus, metropolitan, or statewide) cabling or equipment that provides voice, video, or data services. Equipment management includes gathering of requirements for acquisition, setup, use, service quality monitoring, maintenance, replacement/upgrading and/or charge back. Not applicable to those agencies that obtain all voice, video, or data equipment and cabling services from VITA, another agency, or an external service provider.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/22/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 80 Telecommunications/Network Management

Involves activities related to managing premises (including building, campus, metropolitan, or statewide) cabling or equipment that provides voice, video, or data services. Equipment management includes gathering of requirements for acquisition, setup, use, service quality monitoring, maintenance, replacement/upgrading and/or charge back. Not applicable to those agencies that obtain all voice, video, or data equipment and cabling services from VITA, another agency, or an external service provider.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	Specialized equipment	11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	DFP shares with VITA; i.e., DFP does all wireless under state contract.	11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	136	Radio network maintained by State Police.	11/19/2004

Function 90 Video Services

Involves activities associated with video conferencing, video broadcasting, and video production.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Video production of all training classes, with videos provided to Commonwealth Attorneys on request.	11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004

Line of Business 440 Information and Technology Management

Involves the coordination of information technology resources and systems required to support or provide a citizen service.

Function 90 Video Services

Involves activities associated with video conferencing, video broadcasting, and video production.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Plans are currently underway.	11/19/2004

Line of Business 441 Supply Chain Management

Involves the purchasing, tracking, and overall management of goods and services.

Function 10 Goods Acquisition

Involves all activities related to the procurement of physical goods, products, and capital assets to be used by state government.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Line of Business 441 Supply Chain Management**Involves the purchasing, tracking, and overall management of goods and services.**

Function		20	Inventory Control			
			Involves all activities related to tracking procured assets and resources, including maintaining information that identifies the quantity, quality, and location on procured assets and resources.			
Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957	Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127	Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960	Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777	Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123	Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766	Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156	State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 30 Logistics Management

Involves the planning and tracking of personnel and their resources in relation to their availability and location (agency specific activity only).

Agency		Agency Specific	Cross Agency	External Provider	Notes	Verified
999	Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
750	Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799	Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140	Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004

Line of Business 441 Supply Chain Management**Involves the purchasing, tracking, and overall management of goods and services.**

Function 30 Logistics Management

Involves the planning and tracking of personnel and their resources in relation to their availability and location (agency specific activity only).

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004

Function 40 Services Acquisition

Involves all activities related to the procurement of services, and the oversight and/or management of contractors and service providers.

Agency	Agency Specific	Cross Agency	External Provider	Notes	Verified
999 Alcoholic Beverage Control, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/22/2004
957 Commonwealth's Attorneys' Services Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
750 Correctional Education, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
799 Corrections, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/23/2004
140 Criminal Justice Services, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
127 Emergency Management, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/24/2004
960 Fire Programs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/29/2004
777 Juvenile Justice, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/30/2004
123 Military Affairs, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/17/2004
766 Parole Board, Virginia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	799		11/29/2004
156 State Police, Department of	<input checked="" type="checkbox"/>	<input type="checkbox"/>			11/19/2004